

LITTLECOATES PRIMARY ACADEMY



'Learn together, Play together, Aspire together'

School Development Plan

September 2016 – August 2017

Chair of Governors – Mr. Ian Bennett-Brown

Headteacher – Mrs. R. Smith.

IDENTIFIED PRIORITIES 2016/17

- 1. To increase attendance and close the gap to the national expectation of 96%.**
- 2. To increase the overall % of children meeting the Y1 phonic screening test requirements, equalling or exceeding the national average.**
- 3. To increase the % of children in FS2 reaching a good level of development (GLD) and close the gap with national attainment.**

Title of priority	1. To increase attendance and close the gap to the national expectation of 96%.						
Purpose/ Objectives	Actions	When?	Who?	Resources Costs	Monitoring	Success Criteria	Evaluation
<p>Pupils value their education and rarely miss a day at school. No groups of pupils are disadvantaged by low attendance or lateness. The attendance of pupils who have previously had exceptionally high rates of absence or lateness is rising quickly towards the national average.</p>	<p>£10 grocery voucher to be presented to parents of pupils per year group (on weekly rotation) who achieve 100% attendance. Present in assembly and publicise in reception area, website and facebook.</p>	<p>w/b 19/09/16</p>	<p>RS</p>	<p>£10 per week</p>	<p>RS</p>	<p>80 %Parental questionnaire/voice responses indicate that parents are aware of initiatives to encourage attendance.</p>	
	<p>Termly coffee, juice and cake for parents and pupils achieving 100% attendance for the term. Invitations to be sent out and celebrate!</p>	<p>15/12/16 pm Spring and summer dates to be arranged</p>	<p>RS&SMT</p>	<p>£20 approx</p>	<p>RS</p>	<p>Celebrations timetabled - 75% parents who are invite attend coffee morning.</p>	
	<p>Attendance to be discussed with parents at each parents' evening. Non -attenders approached in person by the class teacher at end of the day. Letters sent as last resort to those parents who have not had a face to face conversation.</p>	<p>18/10/16 and Spring and Summer parents evenings (dates to be arranged)</p>	<p>Office and all class teachers</p>	<p>N/A</p>	<p>RS & SMT</p>	<p>Data sheets to include attendance figures given out at parents evenings. 100% parents contacted with regards to attendance figures.</p>	
	<p>Attendance token reward system to be introduced to KS2 pupils. Tokens to be exchanged on a half term basis for games/toys/books etc according to number of tokens earned. Bonus tokens to be awarded for 100% attendance.</p>	<p>Intro to pupils 19/09/16 First token exchange 21/10/16</p>	<p>All staff</p>	<p>£150 donation from 'Friends of Littlecoates' Donation letters sent</p>	<p>SMT & KS2 staff</p>	<p>Certificates are completed. 100% pupils in KS2 aware of attendance reward system and have taken part in token exchanges every half term.</p>	
	<p>Reception & KS1 weekly class reward for achieving 96% attendance</p>	<p>To be determined by class teacher</p>	<p>All staff</p>	<p>N/A</p>	<p>KS1 staff</p>	<p>80% of KS1 pupils are aware of their attendance figures and how the class reward system works.</p>	

						Both KS1 classes have recorded their weekly attendance and been rewarded.	
	Range of engaging start of the day activities and staff to greet children positively on arrival	Training day to be introduced on first day	All staff	N/A	Class teachers & SMT	SMT observations of start of day activities. Positive feedback from 85% pupils through pupils voice and questionnaires.	
	Parents of children with persistently lower than 96% attendance or regular lateness to be contacted by head teacher	End of each half term	RS	N/A	RS	100% parents contacted and actions detailed in attendance log.	
	Colour coded attendance certificates given to all pupils at the end of every term to celebrate good attendance or alert parents and pupils of below expected attendance.	Last POW assembly of each half term	RS	N/A	RS	100% of parents and children aware of ongoing attendance rewards.	

Title of priority	2. To increase the overall % of children meeting the Y1 phonic screening test requirements, equalling or exceeding the national average.						
Purpose/ Objectives	Actions	When?	Who?	Resources Costs	Monitoring	Success Criteria	Evaluation
	Appoint a phonics champion to oversee phonics programme	Sept 16	RS - LS	N/A	SMT & YH	Appointed Sept 16 – Termly report to SMT re Read Write Inc scheme	
	Keep Read, Write, Inc phonics programme under review	Termly	SMT & LS	N/A	SMT & LS	Termly phonics screening checks Y1 & Y2 to produce independent set of results	
	Grapheme/phonemes that are screened but not part of RWI programme to be taught e.g. au, ea Nonsense words to be introduced	Autumn term	FS2 & KS1 staff	N/A	SMT	Planning sheets – reading records Intervention records Test results (statutory and non stat)	
	Introduce mixed ability phonics groups in Y1, with the expectation that LA children will maintain the required pace.	Autumn term	LS	N/A	LS/RS	Lesson obs (RS/LS & KC) Tests results Ongoing assessments Groupings	
	Phonics sessions to be moved to after play time so that latecomers do not miss out.	Autumn term	LS	N/A	LS	Test results Timetable Phonics intervention groups	
	Same day intervention to take place in the afternoon for children at risk of falling behind	Autumn term	LS	N/A	LS & KC	Timetables Intervention notes/folder Pupil progress meeting notes	
	Track progress through screening, giving children opportunity to become familiar with the process	Half-termly	LS, KC & NW	N/A	LS/KC/NW	Intervention sheet from GW	
	Parent meeting to inform parents of screening requirements and provide resources e.g. flashcards to	Sept 9 th pm Oct – target meeting	SMT/LS	£50 – flashcards laminating	SMT	Parents evening attendance Parent questionnaire	

	support children at home. Also including regular parental updates and website information	Jan – post class assembly in class morning		etc		Parent voice after assembly	
	Weekly spellings linked to graphemes being taught	Autumn term	All staff	N/A	RS/YH	Spelling lists/results Staff meeting feedback	
	Weekly phonics intervention for Y2 resit pupils	Autumn term	KC	N/A	RS	Planning/timetables Intervention times Y2 phonics tracker	
	Adapt MTP pacing sheets to include columns for phonics/spelling	For Spring term	All staff	N/A	SMT	Pacing sheets/MTP's – Spring & Summer	
	Introduce Oxford Reading Tree phonics based home readers	Spring/ Summer term	FS & KS1 staff	?	YH & LS	Reading records Home School books Reading data and results analysis Y1 & Y2	

Title of priority	3. To increase the % of children in FS2 reaching a good level of development (GLD) and close the gap with national attainment.						
Purpose/ Objectives	Actions	When?	Who?	Resources Costs	Monitoring	Success Criteria	Evaluation
Children make consistently high rates of progress in relation to their starting points and are extremely well-prepared academically, socially and emotionally for the next stage of their education. Gaps between the attainment of groups of children and all children nationally, including disadvantaged children, have closed or are closing rapidly. Any gaps between areas of learning are closing.	Introduce objective led planning across Foundation Stage	Autumn term 1	PLG/AS/NM	N/A	SMT	Objective led planning informing teaching and learning (planning sheets)	
	Improve continuous provision across Foundation Stage to ensure progression	ongoing	As above	N/A	PLG	Continuous planning sheets on display in classrooms. 100% EYFS staff aware of, and implementing, provision in line with sheets (planning and outcomes)	
	Writing stimuli planned to reflect children's own interests	ongoing	As above	N/A	PLG	Planning sheets indicating writing focus. Pupil voice FS2	
	Daily provision of mark making/writing activities	ongoing	AS & NM	£400 - ABG course March 2017	PLG	Attendance by FS staff to ABG course	
	FS leaders to attend ABC Conference	July 16	PLG	£200	RS	Course attended and objective-led planning introduced to FS team.	
	Maths workshop for parents with focus on Space, shape & measures	September 2016	NM & AS	Small cost to provide resources for parents (£30)	RS	50% of parents from FS2 attend workshop. 100% positive feedback from evaluation forms.	
	Send home copies of Sounds and Words booklet			Copying expense – see budget	PLG	100% pupils have booklet and use of it is monitored with impact measured for comparison	

						2017/18	
Support staff to access training re: objective led planning	Objective led planning approach to be cascaded to support staff – 14/11/16				SMT	100% support staff have good overall grasp of planning style – attendance at meeting.	
FS staff to visit Early Years provisions to see good practice re: writing	Great Coates November 2016 then termly & Training day to Early Excellence centre Jan 2017	All FS staff	N/A	RS/PLG	Staff voice Changes recorded in light of visits – photos/records/planning		
Monthly meetings of EYFS staff to moderate work and plan	19/09/16 10/10/16 14/11/16 05/12/16 Spring and summer dates to be arranged	All FS staff	N/A	RS/PLG	Staff voice 100% staff feel involved in decision making and indicate that communication has improved		
FS leader to work in partnership with Achieving Early Coach	tba	PLG/RS/J BC	N/A	RS/PLG	Diary dates Feedback sheets Impact evaluation		
Writing workshop for parents	Spring 2017	PLG/NM/ AS	Small cost to provide resources for parents (£30)	RS/NW	Parent voice Evaluations Questionnaires		

	Pupil Progress meetings to focus on the percentage of children expected to attain a Good Level of Development	Termly		N/A	RS/NW	% of pupils increases term on term. % GLD higher than that achieved 2015/16	
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